



54901 Mound Road • Shelby Township • Michigan • 800-256-9559 • Monday - Friday 9:00AM to 5:00PM

SEGMENT 2 DRIVER EDUCATION COURSE STUDENT CONTRACT

Notice

This provider is required to be certified by the Secretary of State. If you have any complaint that cannot be settled with the provider, please complete the DES-P11 Statement of Complaint form found on the Michigan Department of State ("MDOS") website; Michigan.gov/DriverEd. Completion of driver education instruction does not guarantee qualification for a driver license.

Attestation

STUDENT NAME ("STUDENT")	PARENT/GUARDIAN NAME ("PARENT/GUARDIAN OF STUDENT")	COURSE ENROLLMENT FEE

I, the undersigned Parent/Guardian of Student, agree to enroll Student in the Segment 2 Driver Education Course provided by Courtesy Driving School (Provider: P000161). By signing below, I acknowledge I have read, understand, and agree to the following Terms & Conditions.

Terms & Conditions

Course: The Segment 2 Driver Education Course includes six (6) hours of classroom instruction comprised of 2-hour classes across three (3) class days. This Course has been approved by the MDOS.

Eligibility: Student must have held a Level 1 Learner's License for not less than three (3) continuous months. A driving log must be presented to Courtesy Driving School to verify that Student has completed a minimum of thirty (30) hours of driving (including two (2) hours at night) with a licensed parent/guardian (or parent designee). Student must be eligible to participate in this Course as determined by the MDOS.

Schedule: Classroom instruction will be provided to Student based on the Segment 2 Driver Education Course Schedule. Student must complete all classroom instruction no later than three (3) weeks following Class Day #3 as scheduled. Failure of Student to complete all Course requirements by the deadline may result in Student being removed from this Course without refund. Student may re-enroll in the Course for a Transfer Fee of \$50.00.

Attendance Policy: Student may not be absent on Class Day #1 of scheduled classroom instruction and is permitted to miss only one of the Class Day #2 or Class Day #3. All missed classroom instruction must be made up at a future session hosted by Courtesy Driving School in accordance with MDOS regulations. Failure of Student to be present for Class Day #1 and/or miss more and (1) total scheduled Class Days will result in Student being removed from this Course without refund. Student may re-enroll in the Course for a Transfer Fee of \$50.00.

Course Conduct: Student is expected to conduct themselves appropriately at all times while enrolled in the Course. This includes demonstrating respect to the Course instructor and other Course attendees, abstaining from cell phone use, and exercising care while using Course materials, equipment, and facilities. Failure to meet these expectations may result in removal from this Course at the Course instructor's discretion. No refund will be provided if Student is removed from this Course for any reason.

Recording: Student must sign in to each online Class Day using their full legal name. All online classes hosted by Courtesy Driving School will be recorded, including all participants, for the purpose of verifying Student's Course completion requirements.

Certificate: Student will be provided with a Michigan Driver Education Certificate of Completion ("Certificate") upon passing this Course. The information (date of birth, legal name, etc.) provided by Student to Courtesy Driving School at the time of enrollment will be used to generate the Certificate. Inaccuracies due to incorrect information provided by Student will require the Certificate to be re-issued for a Certificate Re-Issue Fee of \$35.00. Student will receive their Certificate through their student portal within ten (10) days following completion of this Course. An email notification will be sent to Student when the Certificate has been issued.

Certification: Student must successfully complete all requirements to pass this Course. This includes, but is not limited to, passing the Segment 2 State Test. No refund will be provided if Student fails to pass this Course.

Segment 2 State Test Failure: Student must score at least 70% on the Segment 2 State Test. Failure to pass after three (3) attempts will allow Student to enroll in Supplemental Segment 2 Classroom Instruction for a fee of \$50.00. Supplemental Segment 2 Classroom Instruction includes six (6) hours of classroom instruction comprised of 2-hour classes across three (3) class days.

Materials: Student is required to bring the following materials to Class Day #1: (a) Student's Level 1 Learner's License, (b) Student's driving log, (c) notebook, and (d) pen and/or pencil. Courtesy Driving School will provide the educational materials necessary to complete this Course. Any materials provided to Student are to be returned to Courtesy Driving School in satisfactory condition, as determined by the Course instructor, at the conclusion of this Course. Student will be assessed a Materials Fee of \$50.00 for damaged or lost materials.

Student Contract: This form shall be submitted to Courtesy Driving School prior to Class Day #1. Failure to submit this form by the deadline will result in Student being removed from this Course without refund. Student may re-enroll in the Course for a Transfer Fee of \$50.00.

Payment: All fees paid to Courtesy Driving School are non-refundable. The Course Enrollment Fee must be paid by credit card at the time of enrollment. In the event Courtesy Driving School has not received the Course Enrollment Fee by this deadline, Student will be removed from this Course. Additional fees incurred by Student during this Course must be paid prior to the release of Student's Certificate.

Transfer: Student may transfer to an alternate Segment 2 Driver Education Course offered by Courtesy Driving School up to 72-hours prior to the start of this Course with no additional fee. Transfer requests made after this deadline will result in no refund and Student will be required to pay a Transfer Fee of \$50.00 to enroll in the alternative Course.

Signatures

STUDENT ACKNOWLEDGEMENT	DATE
PARENT/LEGAL GUARDIAN ACKNOWLEDGEMENT	DATE
COURTESY DRIVING SCHOOL REPRESENTATIVE ACKNOWLEDGEMENT DAVEN R. SHASTRI (PRESIDENT)	DATE

Additional Information

STUDENT NAME	DATE OF BIRTH	PHONE NUMBER
ADDRESS	CITY	ZIP CODE

Segment 2 Driver Education Course Schedule

COURSE LOCATION		COURSE CODE
CLASS DAY #1 DATE & TIME	CLASS DAY #2 DATE & TIME	CLASS DAY #3 DATE & TIME